A screenshot of a computer screen on Adobe Acrobat Pro DC , with an arrow pointing to the top right  corner with the word "file " highlighted in blue.

At the bottom it reads "1. Open the app and select "File" on the top left corner

A screenshot of a computer screen on Adobe Acrobat Pro DC , with an arrow pointing now  to the opened file task bar and a  red arrow is  pointing to "Open"



At the bottom it reads "2 Select "Open"

A screenshot of a computer screen on Adobe Acrobat Pro DC. An open File Explore is open and "document 1.pdf" is selected with a red arrow pointing to it, below there is a red arrow pointing to "Open"

At the bottom of the screen it reads "3. Select a document and Open"

A screenshot of a computer screen on Adobe Acrobat Pro DC , "Document 1" is in the middle of the screen. to the right there is a red arrow pointing to "Combine Files"

At the bottom it reads "4. When file is open select " Combine Files" on the right"

A screenshot of a computer screen on Adobe Acrobat Pro DC , with an arrow pointing to "Add Files"

At the bottom it reads " Select "Add Files"

\A screenshot of a computer screen on Adobe Acrobat Pro DC. A file Explorer is open "Document 4,Document 3, Document 2, Document 1" selected and a red arrow is pointing to open .


At the bottom it reads "6. Select all files and select Open"

A screenshot of a computer screen on Adobe Acrobat Pro DC.  Document 4, Document 3, Document 2, Document 1 are shown in order on the screen 

At the bottom it reads "7 Select and move files in correct order"

A screenshot of a computer screen on Adobe Acrobat Pro DC.  Document 1, Document 2, Document 3, Document 4 are shown in order on the screen. There is a red arrow point up to "Combine" 

At the bottom it reads "8 When Files are in order, select Combine"

A screenshot of a computer screen on Adobe Acrobat Pro DC , with an arrow pointing now  to the opened file task bar and a  red arrow is  pointing to "Save"



At the bottom it reads "9. Save the PDF and rename"