

Insert Date

Dear H&SS Inter-Club Council:

I support (Student name, CWID), and (Student name, CWID) to represent (Student Organization Name) as the H&SS Inter-Club Council representatives for the (insert semester & year) semester. These students are at least part-time students in the College of Humanities and Social Sciences and in good academic standing. They would be able represent their organization and student body in a responsible manner.

If you have any further questions, please feel free to reach out to me at (Advisors/Department Chairs' email).

Sincerely,

\_\_\_\_\_ (Advisor Signature) \_\_\_\_\_ (date)

\_\_\_\_\_ (Department Chair Signature) \_\_\_\_\_ (date)