Humanities and Social Sciences Interclub Council
California State University, Fullerton
College of Humanities and Social Sciences
Minutes
August 31, 2007

1. Call to order: 1:05 pm
2. Roll Call: **Present**: Anthropology, English, European Studies, Geography, History, Liberal Studies, Linguistics, Philosophy, Psychology, Women Studies. **Absent**: Afro Ethnic Studies, American Studies, Asian American Studies, Chicano Studies, Comparative Religion, Criminal Justice, Environmental Studies, Gerontology, Latin American Studies, Modern Languages, Political Studies, Public Administration, and Sociology.
3. Approval of agenda: **Amendment by Chair**: Under New Business: Andy Sims; History approved, Geography seconded
4. Officers Report
    A. **Chair**: Thanked everyone for attending. Introduced the new Vice Chair Sarah Davison and Director of Administration Lindsey Mills. Noted that attendance for this meeting is not mandatory, but starting next week it will be. Announced that starting September 13th if you wear Titan Gear on every Thursday after the 13th you will receive 10% off at the book store. Also there will be a Human and Social Sciences week which is like a discover fest for our college and every club must go.
    B. **Vice Chair**: Announced that there are new and updated papers for finances. Contracts have 20,000 and travel has 19,000 allocated. Also, there are new requirements for travel that were passed out in a packet to all attendees.
    C. **Dir. Of Administration**: Requested that all clubs have their department letter from the chair and class schedules by next week. Also, that every club that attended sign in their representative and alternates.
    D. **Advisor**: Said that he wants to raise our visibility as an organization and get more involvement from each department. Also, he would like to work more closely with the faculty advisors. Lastly, $200 will be awarded to clubs if their representative volunteer to escort groups of people around during the 50th anniversary celebration on September 15th.
    E. **ASI Liaison**: Said there is a new executive staff. They are putting a push on textbook affordability. Also, they are in the process of putting up the finance budget online. ASI Block Party September 13th and Concert under the Stars September 14th. The two representative are available Monday 4 – 5, Tuesday from 12 – 1, or by appointment.
    F. **Public Speakers**: None
5. New Business
    A. Went around the room and everyone introduced themselves and the department that they are representing.
    B. Everyone was instructed to look over the bylaws in the packet that was handed out. Rules about attendance and receipts were gone over.
    C. Tony Ragazzo went over how ASI is constructed and that it funds HSS ICC. He handed out a pamphlet and PowerPoint on parliamentary procedure and discussed how it works.
    D. He explained that it's the representatives that make the choices about where the money is spent and not the board. Also, that it should be spent wisely and is not allowed to be used for instructional use. He also encouraged representative to ask what they are voting for if they got lost in the discussion before voting.
    E. He talked about the new rules/requirements for travel and the importance of original receipts.
    F. He went over what is required to get money for a speaker for one's organization. Also, stressed the importance of getting paper work done early for Non-US National speakers due to its long process.
    G. Andy Sims went over how to recognize your organization now that the process is online. Your organization must be recognized by September 30th, 2007. For help contact asims@fullerton.edu.

6. Sign up for next weeks agenda: None
7. Announcements: None
8. Adjournment: 2:29