

California State University, Fullerton

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

FACULTY AWARDS FOR 2010

[Memo H&SS Awards 2010](#)

CALL FOR NOMINATIONS

Nominations are hereby requested for the five H&SS awards for full-time faculty and the award for part-time faculty for the academic year 2009-2010.

H&SS AWARD CATEGORIES

- A. OUTSTANDING TEACHING
- B. OUTSTANDING SCHOLARSHIP AND CREATIVITY
- C. OUTSTANDING SERVICE AND CONTRIBUTIONS TO STUDENT SUCCESS
- D. OUTSTANDING UNTENURED FACULTY MEMBER
- E. OUTSTANDING PART-TIME FACULTY MEMBER
- F. DISTINGUISHED FACULTY MEMBER

One faculty member may be selected annually for each of the above awards. The recipients will receive personalized plaques, they will be recognized at Commencement and at the annual H&SS Convocation, and their names will be inscribed on a permanent plaque to be displayed in a College display case. Separate from the award, winners of the Distinguished Faculty Member Award are eligible to receive three units of assigned time for professional development (research, writing, curriculum planning, etc.) during the fall or spring semester of the year following the award. At the discretion of the Dean, the released time may be converted at a standard rate to an equivalent dollar amount in a Dean's Office account to support professional development (travel to conferences, equipment, research assistance, publication expenses, etc.) that enhances teaching, research, or service. Winners of the other awards are eligible to receive \$1,000 in a Dean's Office account to support professional development activities of the kind mentioned above.

Two years must elapse following the receipt of an H&SS Faculty Award or CSUF Outstanding Professor Award before the next H&SS award nomination regardless of category (i.e., a faculty member is eligible to win only one award every three years). A faculty member may be nominated in only one category; however, nominees for any of the awards may also be considered for the Distinguished Faculty Member Award, if they meet the criteria for that award.

H&SS SCHOLARSHIP AND AWARDS COMMITTEE

The H&SS Scholarship and Awards Committee reviews nominations and recommends award recipients to the Dean. For 2009-2010, the committee consists of Juan Carlos Gallego (Modern Languages and Literatures), Volker Janssen (History), Julie Stokes (Afro-Ethnic Studies), Rebecca Dolhinow (Women's Studies), Yichin Shen (English), and Joe Weber (Sociology & Gerontology). (Committee members are not eligible for the awards.)

NOMINATION PROCESS AND DEADLINE

Self-nominations or nominations by colleagues are welcomed.

Please consult the specific award criteria and nomination instructions given for each award. Each nomination should contain information emphasizing items relevant to the award category for which the person is nominated. The nomination dossier should be a concise compilation of information and specifically address the criteria of the award. All materials should focus on achievements during the period of review only. The committee may request additional materials such as copies of grant proposals, manuscripts, books, etc., but these should be retained by the nominee until requested by the committee.

Consideration of a nomination for a second year: If you were nominated for an H&SS Faculty Award for 2009, but did not receive an award, you can resubmit your nomination and supporting documents with a memo requesting to have your nomination reconsidered for 2010. There is no limit on the number of times a faculty member may be nominated, but a fresh nomination is required every two years.

The entire nomination dossier may not exceed 20 pages (not including the nomination form on page 12 of this announcement). Electronic applications are preferred. Nominations must be submitted to Ray Young (ryoung@fullerton.edu) by noon on Friday, February 19, 2010.

Note regarding electronic submission of award nominations: For those award nominations requiring written comments from student evaluations of teaching (student opinion questionnaires, or SOQs), the forms themselves may be submitted to the Dean's Office separately from the electronic nomination dossier. Other items (e.g., letters from students) can be scanned in order to incorporate them into the electronic dossier. Contact H&SS Technician Mitch Pautz for assistance with scanning.

You may address questions to Ray Young by e-mail or by telephone at x3528.

A. AWARD FOR OUTSTANDING TEACHING – (ELIGIBILITY: ALL H&SS FACULTY)

PURPOSE

From their inception, California State University, Fullerton, and the College of Humanities and Social Sciences have valued excellence in teaching. Faculty have held themselves to a very high standard as instructors, and it is the norm for each member of the faculty to engage continually in professional development activities that support ongoing growth and improvement in effectiveness in teaching in and outside of the classroom. Nonetheless, some members of the faculty demonstrate unusually

impressive accomplishments as instructors and are rightly considered to be outstanding teachers. The Award for Outstanding Teaching recognizes excellence in teaching during the past five years at CSUF or since last award.

The following measures may be used in the selection process:

- Written comments and statistical summaries from SOQs
- Letters from students, past and present
- Peer evaluation of classroom teaching
- Development of curriculum, new courses/labs, and programs
- Use of instructional innovations

NOMINATION PROCEDURES
FOR THE AWARD FOR OUTSTANDING TEACHING

The following materials, in this order, with the nomination form, or as attachments to the electronic nomination form, must be provided in order for the nomination to be considered:

- (1) A summary by the nominee of teaching-related accomplishments during the period of review (**two-page limit**)
- (2) A supporting statement by another H&SS faculty member (**two-page limit**)
- (3) A supporting statement by a second H&SS faculty member **or** by a student (**two-page limit**)
- (4) The current curriculum vitae of the nominee (publications, presentations, grants, awards, or other significant achievements only for the last five years or since the most recent H&SS Faculty Award) (**five-page limit**)
- (5) All written comments from SOQs and a summary table of key statistical indicators from SOQs (with reference to department benchmarks) for the past five years
- (6) Optional: Peer evaluations of classroom teaching, if available.
- (7) Optional: Letters from past or present students including electronic messages
Note: Students submitting letters should be informed that the letters may be seen by the nominee.

The entire nomination dossier may not exceed 20 pages. (SOQs with student comments may be submitted to the Dean's Office separately from electronic dossiers.)

B. AWARD FOR OUTSTANDING SCHOLARSHIP AND CREATIVITY (ELIGIBILITY: ALL H&SS FACULTY)

PURPOSE

Although California State University, Fullerton, is not solely a research university, the faculty at CSUF highly value scholarship and creativity. Faculty in the College of Humanities and Social Sciences embody and exemplify this campus value, producing annually an impressive amount of high quality, peer-reviewed scholarship in the form of books, journal articles, conference papers, and other works, including juried creative work of various kinds. Among a faculty of excellent scholars and creative artists, some members demonstrate accomplishments that are of unusually high merit and that garner special attention and praise. The Award for Outstanding Scholarship and Creativity recognizes exceptionally fine scholarly and creative accomplishments during the past five years at CSUF or since last award.

The following measures may be used in the selection process:

- Refereed publications
- Authorship of books (or chapters therein), monographs, or review papers
- Juried creative accomplishments
- Extramural grants and contracts
- Supervision of student research and creative activity
- Involvement of students in research and creative activity, including collaboration with students in scholarly publications and creative work
- Scholarly presentations at national or international meetings and presentation of creative work before national or international audiences
- Evidence of national/international reputation (e.g., letters from external peers)

Quality of publications and creative work is an important factor for evaluation, since quantity may vary dramatically among disciplines. It is incumbent upon the nominee and those writing letters of support to make such distinctions clear. Research related to education, as well as classroom-based research, may form the basis for nomination in this category.

NOMINATION PROCEDURES **FOR THE AWARD FOR OUTSTANDING SCHOLARSHIP AND CREATIVITY**

The following materials, in this order, with the nomination form, or as attachments to the electronic nomination form, must be provided in order for the nomination to be considered:

- (1) A summary by the nominee of scholarly and/or creative professional accomplishments during the period of review (**two-page limit**)
- (2) A supporting statement by another H&SS faculty member (**two-page limit**)
- (3) A supporting statement by a second H&SS faculty member (**two-page limit**)

- (4) The current curriculum vitae of the nominee (publications, presentations, grants, awards, or other significant achievements only for the last five years or since the most recent H&SS Faculty Award) (**five-page limit**)
- (5) Letters, including electronic messages, or other documents (reviews, conference presentation and publication invitations received, prizes won, etc.) from external professional colleagues that provide evidence of national/international reputation based on scholarly and creative accomplishments (**two-page limit**).

Entire nomination dossier may not exceed 20 pages.

C. AWARD FOR OUTSTANDING SERVICE AND CONTRIBUTIONS TO STUDENT SUCCESS – (ELIGIBILITY: ALL H&SS FACULTY)

PURPOSE

From its earliest days, California State University, Fullerton, has been distinguished by the active involvement of its faculty in campus governance, student life, leadership in the profession, and service in local communities and in the state, as well as nationally and internationally. Faculty in the College of Humanities and Social Sciences have been leaders in these ways, and among the College's faculty, some have achieved records of exceptionally valuable and effective contributions in these areas. The Award for Outstanding Service and Contributions to Student Success recognizes faculty achievements beyond the normal duties, during the past five years at CSUF or since last award, in service to the department, college, university, and community and in support of student learning and success on campus and after graduation.

The following measures may be used in the selection process:

- Especially significant service activities, including advising and mentoring
- Evidence of recognition by current and former students (letters from students) and by members of the various communities the University serves
- Recognition by faculty and administrators
- Work with students in laboratories, clubs, competitions, and outreach programs
- Demonstrated special awareness and concerns for disadvantaged, disabled, and under-prepared students
- Special student achievements (publications, creative work, scholarly or professional accomplishments, etc.) undertaken through the assistance and mentoring of the nominee
- Special contributions to the stature of the College and the University and to their ability to carry out the University's mission.

**NOMINATION PROCEDURES FOR THE AWARD FOR
OUTSTANDING SERVICE AND CONTRIBUTIONS TO STUDENT SUCCESS**

The following materials, in this order, with the nomination form, or as attachments to the electronic nomination form, must be provided in order for the nomination to be considered:

- (1) A summary by the nominee of service and/or student-related activities and accomplishments during the period of review (**two-page limit**)
- (2) A supporting statement by another H&SS faculty member (**two-page limit**)
- (3) A supporting statement by a second H&SS faculty member **or** a student (**two-page limit**)
- (4) The current curriculum vitae of the nominee (publications, presentations, grants, awards, or other significant achievements only for the last five years or since the most recent H&SS Faculty Award) (**five-page limit**)
- (5) Optional: Letters and electronic messages, including letters from students past and present, and/or from professional and community leaders, as well as other evidence such as awards, recognitions, newspaper and other articles featuring the nominee's achievements, etc.

Note: Students submitting letters should be informed that the letters may be seen by the nominee.

Entire nomination dossier may not exceed 20 pages.

**D. OUTSTANDING UNTENURED FACULTY MEMBER – (ELIGIBILITY: ALL
H&SS UNTENURED FACULTY AT THE TIME OF NOMINATION)**

PURPOSE

The University and the College take pride in the high quality of its untenured faculty, whether in tenure-track positions or in full-time lecturer (temporary) positions. These members of the faculty are held to the same high standards of teaching, scholarship, and service as colleagues who often have much more seniority and experience. Untenured faculty can and do achieve records of accomplishment that are exceptional. The Outstanding Untenured Faculty Member Award recognizes the professional promise and potential for contributions of an untenured faculty member based on activities and achievements while at CSUF. Both tenure-track and full-time lecturer faculty are eligible for nomination. The following measures may be used in the selection process:

- Written comments and statistical summaries from SOQs
- Peer evaluation of classroom teaching
- Evidence of activities to improve teaching

- Implementation of innovative curriculum ideas
- Establishment of a research and/or creative agenda and demonstrated progress toward goals
- Grant activity evident from funded grants and proposal writing
- Involvement of students in research and creative activity
- Evidence that ongoing research has lead or will lead to publication in refereed journals and/or that creative work has lead or will lead to refereed exhibitions, presentations, or publication
- Evidence of outstanding service and contributions to student success

Quality of publications or other products is an important factor for evaluation, since quantity may vary dramatically among disciplines. It is incumbent upon the nominators to make such distinctions clear. Research related to education, as well as classroom-based research, may form the basis for nomination in this category.

NOMINATION PROCEDURES
FOR THE AWARD FOR OUTSTANDING UNTENURED FACULTY MEMBER

The following materials, in this order, with the nomination form, or as attachments to the electronic nomination form, must be provided in order for the nomination to be considered:

- (1) A summary by the nominee of teaching, research, and service accomplishments during the period of review and a statement describing the nominee's research program and research agenda (**two-page limit**)
- (2) A supporting statement by another H&SS faculty member (**two-page limit**)
- (3) A supporting statement by a second H&SS faculty member **or** a student (**two-page limit**)
- (4) The current curriculum vitae of the nominee (publications, presentations, grants, awards, or other significant achievements only for the last five years or since the most recent H&SS Faculty Award) (**five-page limit**)
- (5) All written comments from SOQs and a summary table of key statistical indicators from SOQs (with reference to department benchmarks) for the past five years
- (6) Optional: Peer evaluations of teaching, if available
- (7) Optional: Letters, including electronic messages, from students, past and present, as well as any other relevant evidence

Note: Students submitting letters should be informed that the letters may be seen by the nominee.

Entire nomination dossier may not exceed 20 pages. (SOQs with student comments may be submitted to the Dean's Office separately from electronic dossiers.)

E. OUTSTANDING PART-TIME FACULTY MEMBER – (ELIGIBILITY: ALL H&SS PART-TIME FACULTY AT THE TIME OF NOMINATION)

PURPOSE

Part-time lecturer (temporary) faculty play a major role at California State University, Fullerton, and in the College of Humanities and Social Sciences. The high quality of their teaching contributes in an important way to students' educational experience. Their scholarly and creative accomplishments and their service and contributions to student success, often performed in addition to their contractual duties, are impressive. Among the members of the part-time faculty, some demonstrate exceptional accomplishments in one or more areas. The Outstanding Part-time Faculty Member Award recognizes the professional contributions of a part-time lecturer based on activities and achievements while at CSUF.

The following measures may be used in the selection process:

- Written comments and statistical summaries from SOQs
- Peer evaluation of classroom teaching
- Evidence of activities to improve teaching
- Implementation of innovative curriculum ideas
- Establishment of a scholarly or creative agenda and progress achieved toward goals
- Grant activity evident from funded grants and proposal writing
- Involvement of students in research and creative activity
- Evidence that ongoing research has lead or will lead to publication in refereed journals and/or that creative work has lead or will lead to refereed exhibitions, presentations, or publication
- Evidence of outstanding service and contributions to student success

Quality of publications is an important factor for evaluation, since quantity may vary dramatically among disciplines – it is incumbent upon the nominee and those writing letters of support to make such distinctions clear. Research related to education, as well as classroom-based research, may form the basis for nomination in this category.

NOMINATION PROCEDURES **FOR THE AWARD FOR OUTSTANDING PART-TIME FACULTY MEMBER**

The following materials, in this order, with the nomination form, or as attachments to the electronic nomination form, must be provided in order for the nomination to be considered:

- (1) A summary by the nominee of teaching, scholarly/creative accomplishments, and service during the period of review and a statement describing the nominee's scholarly and/or creative goals (**two-page limit**)
- (8) A supporting statement by another H&SS faculty member (**two-page limit**)

- (2) A supporting statement by a second H&SS faculty member **or** a student (**two-page limit**)
- (3) The current curriculum vitae of the nominee (publications, presentations, grants, awards, or other significant achievements for the last five years or since the most recent H&SS Faculty Award) (**five-page limit**)
- (4) All written comments from SOQs and a summary table of key statistical indicators from SOQs (with reference to department benchmarks) for the past five years.
- (9) Optional: Peer evaluations of teaching, if available
- (10) Optional: Letters, including electronic messages, from students, past and present, as well as any other relevant evidence

Note: Students submitting letters should be informed that the letters may be seen by the nominee.

Entire nomination dossier may not exceed 20 pages. (SOQs with student comments may be submitted to the Dean's Office separately from electronic dossiers.)

F. DISTINGUISHED FACULTY MEMBER – (ELIGIBILITY: TENURED H&SS PROFESSORS WITH TEN YEARS OF SERVICE AT CSUF)

PURPOSE

Senior faculty at California State University, Fullerton, are characterized by their sustained and on-going record of excellence as dedicated teachers, active scholars or creative artists, and engaged, civic-minded members of the campus and its communities. The faculty of the College of Humanities and Social Sciences superbly exemplify this pattern, and some among the veteran members of the faculty have achieved especially distinguished records. The Distinguished Faculty Member Award is given to a professor with at least ten years of service to CSUF who best embodies the criteria listed for Awards A, B, and C. The nominee must be an outstanding teacher, outstanding scholar, and exemplary member of the campus community who has contributed in a significant way to the stature of the College and the University.

Career accomplishments relevant to this award will necessarily be inclusive of previous awards (if any). Nevertheless, two years must have elapsed since the last H&SS Faculty Award or CSUF Outstanding Professor Award before a professor can be nominated in this category. An individual may be recognized as H&SS Distinguished Faculty Member only once. Nominees for any of the other H&SS awards may also be considered for the Distinguished Faculty Member Award if they meet the required criteria.

NOMINATION PROCEDURES FOR THE DISTINGUISHED FACULTY MEMBER AWARD

Entire nomination dossier may not exceed 20 pages. Nomination materials should encompass those specified for Awards A, B, and C above but with emphasis on the last ten years. The curriculum

vitae, however, should refer to the nominee's entire career. Materials in an order determined by the nominating party should be submitted with the nomination form or as attachments to the electronic nomination form.

2010 H&SS Faculty Awards Timeline

FIRST CALL FOR NOMINATIONS	DECEMBER 2009
SECOND CALL FOR NOMINATIONS	JANUARY 30, 2010
NOMINATIONS DUE	FRIDAY, FEBRUARY 19, 2010
COMMITTEE MEETING	FRIDAY, FEBRUARY 26, 2010
RECOMMENDATION TO DEAN	FRIDAY, MARCH 19, 2010
ANNOUNCEMENT OF AWARDEES	MONDAY, MARCH 29, 2010
AWARDS RECOGNITION (At H&SS FACULTY CONVOCATION)	FRIDAY, SEPTEMBER 24, 2010 1:30 – 3:30 PM (DATE TENTATIVE)

California State University, Fullerton

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES
2010 Faculty Awards

Nomination Form

Deadline for submission of complete award nomination packet: Noon, Feb. 19, 2010
An e-mail nomination form is available on the H&SS web site at <http://hss.fullerton.edu/>.

Award:

Faculty Member Nominated for Award:

Department:

Supporting Statements by:

Year of Previous H&SS Award or
CSUF Outstanding Professor Award (if any):

If the nomination is for an award other than the Distinguished Faculty Member Award, is this nominee also to be considered for the Distinguished Faculty Member Award? Yes ____ No ____
(If yes, please include nomination materials relevant for both awards.)

Support for Professional Development

Separate from the award, winners of the Distinguished Faculty Member Award are eligible to receive three units of assigned time for professional development (research, writing, curriculum planning, etc.) during the Fall or Spring semester of the year following the award. At the discretion of the Dean, the released time may be converted at a standard rate to an equivalent dollar amount in a Dean's Office account to support professional development (travel to conferences, equipment, research assistance, publication expenses, etc.) that enhances teaching, research, or service. Winners of the other awards are eligible to receive \$1,000 in a Dean's Office account to support professional development activities of the kind mentioned above.