Master of Arts in History

General Information

The Master of Arts degree in History is designed to provide a course of study and useful skills for those whose interests lie in a wide range of career opportunities and personal development. Graduates from our MA program have entered extremely diverse professions such as: education, business and government service, arts and entertainment, museum curation and archiving, and non-profit work. Our program also offers the basic requirements for those who intend to pursue a doctoral degree upon completion of their study at California State University, Fullerton.

I. Application Deadlines:  **Spring admission** - October 1\textsuperscript{st}  **Fall admission** - March 1\textsuperscript{st}

Applying is a two-step process.  *First,* apply to the university online at [calstate.edu/apply](http://calstate.edu/apply). If you do not complete the university application by the above dates, you will need to wait until the following semester to apply again. Note that this application will be reviewed by the Admissions office and results regarding eligibility will then be sent to the Department of History.

*Second,* you must apply to the Department of History M.A. program. This step in applying requires the following materials:

1) If you earned your bachelor’s degree from an institution other than CSUF, an official copy of your transcripts must be sent **directly** to:
   
   CSUF Admissions and Records  
   P.O. Box 6900  
   Fullerton, CA 92834-6900

   If you completed your bachelor’s degree at CSUF, then you can skip this item.

2) Two letters of recommendation, *on official letterhead*, written by college or university faculty who are familiar with your academic work. If you have been out of school for several years, letters of recommendation written by employers or others who are familiar with your work performance and/or academic potential will be considered.*

3) A written *Statement of Purpose* (600-1,000 words or about 2-4 pages).*

4) Your contact information (current mailing address, phone number, and email-address).*

*Items 2), 3), and 4) must be mailed **directly** to:  
Graduate Coordinator  
Department of History (H-815F)  
California State University, Fullerton  
800 N. State College Blvd.  
Fullerton, CA 92834

All required materials must be received by the October 1\textsuperscript{st} and March 1\textsuperscript{st} deadlines. Otherwise your application will be incomplete. Incomplete applications will not be considered.
II. Admission to the Master’s Degree Programs – Taken from the University Catalog

“The minimum requirements for admission to master’s and post baccalaureate studies at a California State University campus are in accordance with University regulations, as well as Title 5, Chapter 1, Subchapter 3 of the California Code of Regulations. Specifically, a student shall at the time of enrollment: (1) have completed a four-year college course of study and hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association, or shall have completed equivalent academic preparation as determined by appropriate campus authorities; (2) be in good academic standing at the last college or university attended; (3) have attained a grade point average of at least 2.5 in an acceptable earned baccalaureate degree or attained a grade point average of at least 2.5 in the last 60 semester units (90 quarter units) attempted; and (4) satisfactorily meet the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate campus authorities may prescribe. In unusual circumstances, a campus may make exceptions to these criteria.” – catalog.fullerton.edu (2016-2017)

III. Culminating Experience Plan

As they begin their graduate program, each student needs to prepare a culminating experience plan for their studies. With guidance from the graduate coordinator and documented with an advisor in the area of specialization, this should be done before beginning coursework. Two main plans are offered:

PLAN I, in which the student must pass written comprehensive examinations in two of the following fields: (1) American history; (2) European history; (3) Latin American, Asian, African, or Middle Eastern history; (4) World history.

PLAN II, in which one specific field of interest is developed and requires a written thesis or project (with an oral examination taken before the final draft). Those who choose Plan II may also complete a degree in Oral and Public History. Only those who have demonstrated superior writing and research skills are allowed into the thesis track (3.4 GPA after completing 15 units of coursework excluding internship and editing classes).

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COMMONLY ASKED QUESTIONS

Is the M.A. in History right for me?
The master’s program in history is best suited for individuals who:
1. have or are working toward a social studies credential.
2. are planning on pursuing a PhD after the master’s degree.
3. would like to work in oral/public history, i.e. an archival or museum setting.
4. are interested in their own personal accomplishment. Often times this would be someone who is a non-traditional or “returning” student.
5. would like to teach at the community college level. NOTE: it is very difficult to get a full-time teaching position at that level with a master’s degree for two main reasons: (a) community colleges would rather hire one of the many underemployed History PhDs, and (b) they tend to hire on a part-time basis to avoid paying benefits or full salaries.

What are the deadline dates to apply to the program?
The deadline dates, as provided by Admissions and Records, to apply are: March 1st for fall admission and October 1st for spring admission.

Do I need to send transcripts to the History Department?
No. Please send your transcripts to CSUF Admissions and Records in LH-114. After your application and transcripts have been reviewed, a copy of your transcripts will be forwarded to the History department. The graduate advisor(s) will then make the final decision on your acceptance into the program. If you completed your bachelor’s degree at CSUF, you do not need to send in transcripts.

Can I be admitted into the program if I did not get my bachelor’s degree in History?
Yes. You can be admitted on a provisional basis, which means you would have to take a certain number of units (deficiency courses) determined by the graduate advisor(s) before you can start taking the actual graduate (500-level) courses.

Is the GRE required?
No.

What are the GPA requirements?
You should have at least a 3.0 GPA in your last 60 units of coursework and a 3.0 in your upper-division history courses or in the upper-division courses in your major.

Do I need letters of recommendation?
Yes. Two letters of recommendation on official letterhead from college or university faculty who are familiar with your academic work should be sent to the History Department graduate coordinator.

If you have been out of school for several years we will consider letters of recommendation written by employers or others who are familiar with your work performance and/or academic potential.

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If you have received your bachelor’s degree at California State University, Fullerton, you may submit two short memoranda of recommendation from appropriate faculty addressed to the History Department’s graduate coordinator.

**Do I need to submit a writing sample?**
Yes. A “Statement of Purpose” will serve as your writing sample and should be sent to the Department of History graduate coordinator.*

In your statement, you should discuss the following carefully and thoughtfully in 600-1,000 words, or about 2-4 pages:

1. What are your goals in pursuing an M.A. degree at CSUF? Do you want to enhance existing social studies teaching credentials or work toward teaching at the community college level? Are you more interested in Public and Oral history where you would work in a museum or archival setting, or is this more of a personal goal that you hope to accomplish?

2. What are your areas of interest geographically (U.S., European, Asian, World), chronologically (Ancient, Medieval, Modern), and/or topically (women’s history, military history, etc.)? How did you become interested in the field? You may want to mention books that have been especially influential in shaping your interests.

3. Alert us of any anomalies in your record. For example, if your GPA is below a 3.0 you should explain why the graduate advisor(s) should still consider your application. Alternately, let us know if you have any academic awards or honors.

Additionally, you may include a short essay produced during your undergraduate career with your application materials.

*Note: You will be asked to write a statement of purpose in the university application but you can indicate in that section that your statement was sent directly to the History Department.

**What is the total number of units for the Master’s degree in History?**
The Master’s Degree consists of thirty units or the equivalent of ten courses.* This includes four 400-level courses (12 units) and six 500-level courses (18 units).

Everyone must take the following 500-level courses:
1. History 501, History and Theory.
2. One of the following “readings” courses in which you explore major historical themes:
   - History 521 (Readings in European History), or
   - History 541 (Readings in Non-Western History)
   - History 551 (Readings in World History), or
   - History 571 (Readings in American History)
3. One of the following history research seminar courses in which you use primary sources to write a well-crafted research paper:
   - History 522 (Seminar in European History), or
   - History 552 (Seminar in World History), or
   - History 572 (Seminar in American History)
4. An additional three 500-level courses.

There is a slight variation in the Master’s with an Oral/Public history emphasis. See page 6.
* Please see the question below regarding additional requirements which may increase the units needed to complete the program.

Are there any other requirements?
Yes. There is a “cultural skills” requirement which calls for one of the following:
1. an exam in a foreign language or foreign language coursework
2. Sociology 303 (Statistics for Humanities) for those working on a demographic project;
3. two courses in Public History; or
4. two courses in a cross-disciplinary field
5. study abroad or study away programs

*NOTE: The cultural skills requirement is under revision to reflect professional development skills. Incoming graduate students should speak with the coordinator or one of the advisors to discuss alternate options.

How long do I have to complete the program?
University policy allows students 5 years (10 semesters) to complete master’s degree requirements. However, the program is designed to be completed in 2 ½ years (5 semesters). Due to extenuating circumstances, an extension to the 5 year limit is possible.

Can I attend part-time or must I attend full-time?
You may attend full-time or part-time. Part-time is defined as taking 3-6 units per semester and full-time is defined as taking 9-12 units per semester. It is strongly recommended that you take no more than six units per semester if you are working while attending school.

Do you offer courses in the evening?
Yes. All of our 500- level courses are offered in the evening and many of our 400-level courses begin at 4:00 p.m. as well as 7:00 p.m. Our program is well designed for students who work full-time or have other commitments during the day.

What are the different culminating experiences/exit options to complete the M.A. degree?
We offer four options to meet the varying needs of our students:

Option I: Master’s with comprehensive exams
This is the most versatile option, preparing students for careers in academia, education, journalism, business, law, government, publishing, and non-profits. For this option you develop and demonstrate your mastery of two distinct, historical fields by taking two exams upon completion of your coursework. This is an especially fitting culminating experience for our graduate students who are teaching at primary and secondary levels. The plan of study follows this format:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Four 400-level course</td>
<td>12 units</td>
</tr>
<tr>
<td>Three required 500-level courses</td>
<td>9 units</td>
</tr>
<tr>
<td>Three additional 500-level electives</td>
<td>9 units</td>
</tr>
<tr>
<td></td>
<td>30 units</td>
</tr>
</tbody>
</table>
Option II: Master’s with a thesis
The thesis is a substantial research project that may also take the form of a scholarly article appropriate for journal submission. The topic will be mutually agreed upon by you and your thesis supervisor (also known as your thesis committee chair). Your last two 500-level courses (History 598 Thesis) are of a “phantom” nature. You do not meet in a formal classroom setting. Rather, you work independently on your thesis while meeting periodically with your thesis committee chair.

The thesis track is reserved for M.A. students who have attained at least a 3.4 GPA after the completion of 15 units and any relevant language training. History 596 (Internship) may not be used in calculating GPA for the thesis track. The GPA requirement may be waived by a formal written request from the history faculty member who will chair the student’s thesis committee.

Those who are self-driven and disciplined have the best chance of completing a thesis in a timely and scholarly manner. If you already have a possible topic you should gear your coursework towards that topic so you can build a body of material that will fit into your thesis down the road. In essence, you are working on your coursework and your thesis at the same time. If you hope to enter the thesis track you should first make sure that there is a faculty member in the History department with expertise in your area of interest. Contact that professor prior to applying and make sure that new M.A. candidates for that field are being accepted. In some cases the professor with expertise may either have a full complement of students or be on faculty sabbatical. As noted above, only those who have demonstrated superior writing and research skills are allowed into the thesis track. The plan of study follows this format:

| Four 400-level courses | 12 units |
| Three required 500-level courses | 9 units |
| One additional 500-level course | 3 units |
| Two History 598 (Thesis) courses | 6 units |
|  | 30 units |

Option III: Master’s with an Oral/Public/Digital History Concentration
This option prepares students to practice history in more public settings such as museums, libraries, archives, and classrooms. The coursework is more specialized and culminates in a final project or thesis. Students have particular access to and support from CSUF’s distinguished Center for Oral and Public History.

| Five 400-level courses/electives | 15 units |
| HIST 501 (History and Theory) | 3 units |
| HIST 521, 551, or 571 (Readings Seminars) | 3 units |
| HIST 506 (Seminar in Public History) | 3 units |
| HIST 596 (Internship) | 3 units |
| HIST 597 (History Project) | 3 units (can be up to 6 units) |
|  | 30 units |
Option IV: Master’s with Chicana/Chicano Concentration
This option allows students to develop a deep understanding of the histories of ethnic Mexicans. Students may write a thesis, produce a project, or take comprehensive exams as their culminating experience. It is possible to pursue concentrations in Chicana/Chicano and Oral/Public/Digital History simultaneously (not demonstrated in unit summary below).

Four 400-level courses/electives (six unit minimum in history, six units of courses should be topically appropriate) 12 units
CHIC 500 3 units
Three required 500 level courses 9 units
Two History 598 (Thesis) 6 units
or 500 electives (Exams) 30 units