

**CONSTITUTION OF THE AMERICAN STUDIES STUDENT ASSOCIATION  
AT  
CALIFORNIA STATE UNIVERSITY, FULLERTON**



10.12.01

ARTICLE I. NAME AND PURPOSE OF THE ORGANIZATION

Section 1. The name of this organization shall be the American Studies Student Association at California State University, Fullerton.

Section 2. The purpose of this organization is to provide opportunities for association and interaction between students and faculty.

ARTICLE II. REQUIREMENTS FOR MEMBERSHIP AND SELECTION OF MEMBERS

Section 1. Membership in this organization shall not be denied to any student at California State University, Fullerton on the basis of race, creed, religion, gender, political affiliation, sexual orientation or physical handicap.

Section 2. Voting membership is limited to regularly enrolled (non-extended education) students at California State University, Fullerton.

Section 3. Any member may be suspended or expelled from the organization for conduct which impairs the rights of the members to enjoy the benefits of the organization. The offense must be in writing and submitted by a club member. After the offense is submitted to the organization, the offending member has the right to a 24 hour notice of a hearing before his/her peers at a regular meeting and the offending member may be suspended or expelled by a 2/3 affirmative vote of the voting members present.

ARTICLE III. OFFICERS

Section 1. The elected officers of the organization shall be the President, Vice President, Treasurer, Secretary and other officers as necessary. The term of office will be one year beginning September 1<sup>st</sup>.

Section 2. Powers and Duties of Officers:

Clause 1. The President shall preside at all meetings of the organization. He/She shall be the official spokesperson of the organization, representing the policies, views and opinions of the organization in its relations with the campus and the community at large. He/She has further powers and duties as prescribed by the organization.

Clause 2. The Vice President presides at the organization meetings in the absence of the President. He/She performs all duties assigned by the President. He/She notifies all members of the organization meetings.

Clause 3. The Treasurer handles all financial affairs and budgeting of the organization. He/She maintains AS agency accounts in the organization's name which requires the signature of both the Treasurer and the President.

All disbursements for more than \$50 requires a majority vote approval of the organization.

Clause 4. The Secretary takes minutes at all meetings of the organization. He/She is responsible for all organization correspondence and keeps copies of all correspondence on file.

Section 3. Officer Qualifications:

Clause 1. Must be a regularly enrolled (non-extended education) student in good standing at California State University, Fullerton.

Section 4. Petition by 1/3 of the total number of members is cause for a recall election. The offense must be stated in writing and submitted by a member. After the offense is submitted to the organization, the offending officer has the right to a 48 hour notice of a hearing. A recall election will be conducted as a "Special Election." Recall requires an affirmative vote of 2/3 of the total voting membership.

Section 5. In the event an elected officer is unable to fulfill his/her term of office, there will be a "Special Election." Any eligible member, including those already holding office, can be nominated for a vacated officer position.

ARTICLE IV. MEETINGS

Section 1. Regular meetings are scheduled at least bi-monthly during the academic year.

Section 2. Special meetings are called by any elected officer or by 5% of the voting members of the organization. All members must be given a minimum of 48 hours (2 working days) prior to the Special Meeting time.

Section 3. Business cannot be conducted unless a quorum of the membership is present. Quorum for this organization is defined as 51% of the voting membership.

ARTICLE V. ELECTIONS

Section 1. Officers are elected once an academic year. Elections are held at beginning of the academic year.

Section 2. At least one week's notice will be provided for any meeting at which an election is held.

Section 3. Votes will be cast by secret ballot and counted by an unbiased committee.

Section 4. A candidate must receive at least 51% of the votes or if necessary run off elections will be held.

ARTICLE VI. ADVISORS

Section 1. An individual employed on a more than half-time basis by California State University, Fullerton will serve as advisor to this organization.

Section 2. The advisor will serve a term of one academic year.

Section 3. A staff member from the Dean of Students Office or a School Based Assistant Dean may be assigned to work with this organization to assist the faculty advisor and the organization.

#### ARTICLE VII. DUES

Section 1. This organization can assess membership fees. Assessments are determined each semester or each academic year by a quorum of the membership at its regularly scheduled organization meeting.

Section 2. All money must be deposited into an Associated Students, Incorporated Accounting Office agency account.

#### ARTICLE VIII. METHOD TO AMEND THE CONSTITUTION

Section 1. Proposed constitutional amendments or changes will be presented, in writing, to the organization one meeting before this amendment is voted on.

Section 2. Approval by 2/3 of the voting members present at a regular organization meeting will pass this proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

Section 3. A copy of this constitution/by-laws and/or amendments to this constitution must be filed in the Dean of Students Office at California State University, Fullerton.

#### ARTICLE IX. DISBURSAL OF ORGANIZATION ASSETS

Section 1. In the event the American Studies Student Association should become defunct, all assets will be turned over to the CSUF Associated Students, Inc., to be used to promote student programming on campus.

#### ARTICLE X. STATEMENT OF AFFILIATION

Section 1. This organization is not affiliated with any other organization.

#### ARTICLE XI. RULES OF ORDER

Section 1. The American Studies Student Association accepts Roberts Rules of Order (newly revised) as its Rules of Order.

Section 2. Any issue not directly written in this document will be resolved by referring to the Rules of Order.

#### ARTICLE XII. APPROVAL

Section 1. This constitution was approved on September 28, 2001.